

**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,
NEW DELHI**

No. 270 -GSS/3-2015

Dated : 15.10.2015

To

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Subject:- Quotation inviting rates for various wooden works in this office.

Sir/Madam,

Office of the Comptroller and Auditor General of India invites sealed bids from registered and reputed agencies for various wooden works in this office.

In case your firm is interested to participate in the bid, you are requested to submit your quotation for the above work. Your quotation in a sealed cover, super scribed as " Quotation for Various Wooden Works", accompanied by a Demand Draft of Rs. 5,000/- (as Earnest Money) in favour of Pay and Account Officer, Office of the Accountant General (Audit), Delhi, payable at New Delhi should reach the undersigned or may be dropped in a Tender-Box (Reception-premises of the office) latest by 11.00 AM on 05.11.2015. The quotations will be opened on the same day at 3.30 PM in the Committee Room of this office in the presence of the bidders who may wish to be present.

The Competent Authority reserves the rights to reject any or all the bids without assigning any reason and the decision of the competent authority of the office of the Comptroller and Auditor General of India, shall be final and binding.

Yours faithfully,

**Sd/-
(Dinesh Kumar)
Sr. Administrative Officer (GS)**

**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,
NEW DELHI**

No. 270 -GSS/3-2015

Dated : 15.10.2015

Format for Quoting Prices for creating of Chambers by wooden partitions

Sl. No.	Particulars	Unit	Qty.	Rate (In Rs.)	Amount (In Rs.)
1.	To provide wooden partitions in laminate finish. Height to remain 7'-0 and teak or equivalent wood 2"x2" section, 6mm Century or Duro make plywood of commercial grade and 1.5mm thick Merino/ Greenlam laminate of selected shade to be used for making partition. Edges to be sealed with teak wood and finished to match surroundings with 18" high 8mm thick plain glass of modifloat/ saint gobain make with 3m glitter frosted film to be provided at 4' ht. level. Finishing with melamine polish.	Sft.	610'		
2.	To provide 35mm thick both side veneered flush door of ISI grade fitted with 4" long SS hydraulic hinges of 304 grade steel. Standard hardware fittings like Godrej Mortice lock with chrome finish, 9" SS tower bolt 1 No., Godrej door closer 1 No., SS foot stopper 1 No., and SS door silencer 1 No. to be included in the cost.	Sft.	63'		
3.	To provide various office tables in laminate finish, using Duro/ Century make 19mm commercial board and 6mm/ 12mm commercial ply for drawer's and side runner's back ply. Half round teak wood moulding to be fitted on top edges. Hettich make silent series full extension drawer's channel's with SS handles and Godrej Curvo locks to be fitted. 1.5mm thick laminate to be used.				
	A) Main Table (5'x2'-6"x2'-6" ht.)	Nos.	3		
	B) Computer Table (3'x1'-6"x28" ht.)	Nos.	3		
4.	To provide 8mm thick plain bevered polished edge modifloat/ saint gobain float glass as table top, on main table of 5'x2' size	Nos.	3		
	GRAND TOTAL				

Amount (In Rupees)

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**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,
NEW DELHI**

No. 270 -GSS/3-2015

Dated : 15.10.2015

Format for Quoting Prices for preparation of wooden partitions for Staff

Sl. No.	Particulars	Unit	Qty.	Rate (In Rs.)	Amount (In Rs.)
1.	To provide wooden partitions in laminate finish. Height to remain 4'-0 and teak or equivalent wood 2"x2" section, 6mm Century or Duro make plywood of commercial grade and 1.5mm thick Merino/ Greenlam laminate of selected shade to be used for making partition. Edges to be sealed with teak wood and finished to match surroundings with 18" high 8mm thick plain glass of modifloat/ saint gobain make with 3m glitter frosted film to be provided at 4' ht. level. Finishing with melamine polish.	Sft.	326'		
2.	To provide main tables and side runner tables of various sizes in laminate finish, using Duro/ Century make 19mm commercial board and 6mm / 12mm commercial ply for drawer's and side runner's back ply. Half round teak wood moulding to be fitted on top edges. Hettich make silent series full extension drawer channel's with SS handles and Godrej Curvo locks to be fitted.				
	A) 4'x2'x2'-6" (2 drawer one shutter)	Nos.	9		
	B) Side runner table (5'x18"w x 2'-6" ht.)	Nos.	3		
	C) Side runner table (5'-9"x18"w x 2'-6" ht.)	Nos.	6		
3.	To shift existing workstation inwardly, barring UPS electrical and LAN points shifting.	Job	1		
4.	To shift following points with partitions and repairing it with necessary repairs.				
	A) UPS points	Nos.	36		
	B) Electrical points	Nos.	9		
	C) LAN points	Nos.	9		
	D) EPABX points	Nos.	9		
	GRAND TOTAL				

Amount (In Rupees)

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BIDDER'S DETAILS

1. NAME OF THE FIRM
2. NAME OF THE AUTHORISED PERSON
2. DESIGNATION
3. PHONE NO.
4. MOBILE NO.
5. E-MAIL I.D.
6. ADDRESS
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UNDERTAKING

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the Notice Inviting Quotations and undertake to comply with them.
2. The rates quoted by me are valid and binding upon me.
3. I/We give the rights to the competent authority of the office of the Comptroller and Auditor General of India to forfeit the Earnest Money/Security money deposit by me/us in case of breach of conditions of Contract.

Date :-
Place:-

Signature of the Authorised Signatory

**Designation :
(Office seal of the Bidder)**